

**DEMOCRATIC SOCIALIST REPUBLIC OF  
SRI LANKA**



**UVA WELLASSA UNIVERSITY**

**SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP  
COMPUTERS, CENTRALIZED UPS AND CENTRALIZED SERVER  
FOR FACULTY OF MEDICINE AND DEPARTMENT OF  
INFORMATION AND COMMUNICATION TECHNOLOGY -  
FACULTY OF TECHNOLOGICAL STUDIES OF  
UVA WELLASSA UNIVERSITY**

**UWU/G/NCB/C/24/01**

**NATIONAL COMPETITIVE BIDDING**

<b>Bid Opening On</b>	23 <sup>rd</sup> September 2024 - 2.00 p.m.
<b>Bid Validity up to</b>	91 days from 23 <sup>rd</sup> September 2024

Uva Wellassa University,  
Passara Road,  
Badulla,  
Sri Lanka.

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**INVITATION FOR BIDS**  
**SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTERS,**  
**CENTRALIZED UPS AND CENTRALIZED SERVER FOR FACULTY OF MEDICINE**  
**AND DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY -**  
**FACULTY OF TECHNOLOGICAL STUDIES OF UVA WELLASSA UNIVERSITY**

**UWU/G/NCB/C/24/01**

The Chairman, Department Procurement Committee, on behalf of the Uva Wellassa University, invites sealed bids from eligible and qualified bidders for “**SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTERS, CENTRALIZED UPS AND CENTRALIZED SERVER FOR FACULTY OF MEDICINE AND DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY - FACULTY OF TECHNOLOGICAL STUDIES OF UVA WELLASSA UNIVERSITY**” will be conducted through the National Competitive Bidding (NCB) procedure.

1. Bidder should have at least three years of experience in the relevant field in Sri Lanka.
2. Interested eligible bidders may obtain further information from the Deputy Bursar / Supplies, Uva Wellassa University, Passara Road, Badulla, (Tel. No: 055-2226475, Fax No: 055-2226633), and inspect the bidding documents at the Supplies Division of the University between 9.00 am to 3.00 pm from **02<sup>nd</sup> September 2024 to 23<sup>rd</sup> September 2024 and up to 12.30 p.m. on 23<sup>rd</sup> September 2024.**
3. A complete set of bidding documents in English may be purchased by interested bidders on submission of a written application to the Deputy Bursar/ Supplies, Uva Wellassa University, Passara Road, Badulla and upon payment of a non-refundable fee of LKR 13,400.00 in cash at the Shroff Counter of the University. The bidder can also download the bidding documents from the University website [www.uwu.ac.lk](http://www.uwu.ac.lk). Those who are obtaining bidding documents from the University website should submit the complete documents along with a Bank Draft drawn in favour of the “Vice Chancellor, Uva Wellassa University” for LKR 13,400.00 as non-refundable fee or the payments could be made to any branch of Bank of Ceylon, to the Uva Wellassa University, Account No: 3114820, and the original of the cash receipt/deposit slip to be attached with the bidding documents. The documents may be purchased until **12.30p.m. On 23<sup>rd</sup> September 2024.**
4. Bids must be delivered to **Chairman, Department Procurement Committee, Uva Wellassa University, Passara Road, Badulla**, on or before **2.00 p.m. on 23<sup>rd</sup> September 2024** Please indicate the “**SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTERS, CENTRALIZED UPS AND CENTRALIZED SERVER FOR FACULTY OF MEDICINE AND DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY - FACULTY OF TECHNOLOGICAL STUDIES OF UVA WELLASSA UNIVERSITY - UWU/G/NCB/C/24/01**” on the top left hand corner of the envelope.
5. All bids must be accompanied by a Bid Security addressed to the **Chairman, Department Procurement Committee, Uva Wellassa University**, valid for 120 days from the date of the bid opening. The Value of the Bid Security shall be **LKR 810,000.00** Pre Bid meeting will be held at **10.00 a.m. 10<sup>th</sup> September 2024**, In the Board Room of Uva Wellassa University.
6. The bids shall be deposited in the ‘Tender Box’ available in the Registrar’s Office of the University, or sent under Registered Cover to be received before the deadline to the address given in Clause No.5.
7. Late bids will be rejected. Bids will be opened immediately after the closing of bids, in the presence of the bidders or their authorized representatives who choose to attend the bid opening at the board room of the Uva Wellassa University.

Chairman  
Department Procurement Committee  
Uva Wellassa University  
Passara Road, Badulla  
Tel/ Fax No: 055-2226475, 055-2226633

## Section I. Instructions to Bidders (ITB)

This Bidding Document is based on the standard bidding document for National Competitive Bidding (NPA/Goods/SBD 01). Section I will not be provided with this bidding document. Bidders are instructed to refer the Section I of the standard bidding document (NPA/Goods/SBD 01). The document is available at the website of NPA, [www.npa.gov.lk](http://www.npa.gov.lk)

## Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

[Instructions for completing the Bid Data Sheet are provided, as needed, in the relevant ITB Clauses.]

Clause Reference	A. General
ITB 1.1	The Purchaser is: <b>Uva Wellassa University</b>
ITB 1.1	The name and identification number of the Contract are: <b>SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTERS, CENTRALIZED UPS AND CENTRALIZED SERVER FOR FACULTY OF MEDICINE AND DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY - FACULTY OF TECHNOLOGICAL STUDIES OF UVA WELLASSA UNIVERSITY</b>
ITB 2.1	The source of funding is: <b>GOSL</b>
ITB 4.4	Foreign bidders are allowed to participate in bidding: <b>Not allowed</b>
	<b>B. Contents of Bidding Documents</b>
ITB 7.1	For Clarification of bid purposes only, the Purchaser's address is: Attention: <b>Deputy Bursar/ Supplies &amp; Stores</b> Address: <b>Uva Wellassa University, Passara Road, Badulla.</b> Telephone: <b>055-2226475</b> E-mail : <b>supply@uwu.ac.lk</b>
	<b>C. Preparation of Bids</b>
ITB 11.1 (e)	The Bidder shall submit the following additional documents: <b>A complete company profile of the bidders including, but not limited to, the following:</b> <ul style="list-style-type: none"> <li>• <b>Business Registration Certificate</b></li> <li>• <b>VAT Registration Certificate</b></li> <li>• <b>List of client who use the Products and their contract details</b></li> <li>• <b>Past 3 years relevant experience in the relevant Industry in Sri Lanka</b> (The bidder should have at least three years of experience in the relevant industry in Sri Lanka and should submit documents to prove experience in the industry.)</li> <li>• <b>Manufacturer's Authorization.</b></li> <li>• <b>Certificate of Registration under Public Contract Act.</b></li> <li>• <b>Financial statements</b></li> </ul>
ITB 15.1	The bidder shall quote the local expenditure in <b>Sri Lankan Rupees.</b>
ITB 18.1 (b)	After sales service is: <b>Required</b>

<b>ITB 19.1</b>	The bid shall be valid for : <b>90 days from 23<sup>rd</sup> September 2024</b>
<b>ITB 20.1</b>	Bid shall include a Bid Security in any of following ways (a) A Bank guarantee issued by a reputed bank operated in Sri Lanka. (b) Cash deposit at the Shroff Counter of the University (c) Cash deposit from any branch of Bank of Ceylon, to the Uva Wellassa University, Account No: 3114820, and the <b>cash receipt/deposit slip to be attached with the bidding documents.</b>
<b>ITB 20.2</b>	The amount of the Bid Security shall be: <b>LKR 810,000.00.</b> Beneficiary: <b>Vice Chancellor, Uva Wellassa University.</b> The validity period of the bid security shall be 120 days from the closing date of the Bid
<b>D. Submission and Opening of Bids</b>	
<b>ITB 22.2 (c)</b>	The inner and outer envelopes shall bear the following identification marks: <b>SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTERS, CENTRALIZED UPS AND CENTRALIZED SERVER FOR FACULTY OF MEDICINE AND DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY - FACULTY OF TECHNOLOGICAL STUDIES OF UVA WELLASSA UNIVERSITY- UWU/G/NCB/C/24/01</b>
<b>ITB 23.1</b>	For bid submission purposes, the Purchaser's address is:
	Attention : <b>Deputy Bursar/Stores &amp; Supplies</b> Address : <b>Uva Wellassa University, Passara Road, Badulla.</b>
	The deadline for the submission of bids is
	Date : <b>23<sup>rd</sup> September 2024</b> Time : <b>2.00 p.m.</b>
<b>ITB 26.1</b>	The bid opening shall take place at:
	Address : <b>Board Room, Uva Wellassa University, Passara Road, Badulla.</b> Date : <b>23<sup>rd</sup> September 2024</b> Time : <b>2.00 p.m.</b>
<b>E. Evaluation and Comparison of Bids</b>	
<b>ITB 34.1</b>	Domestic preference shall not be a bid evaluation factor.
<b>ITB 35.3(d)</b>	The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria: (a) Deviation in Delivery schedule: Option 2 _Please refer - <b>CC 26.1</b> (b) Deviation in payment schedule: Not applicable (c) The cost of major replacement components, mandatory spare parts, and service: Applicable
<b>ITB 35.4</b>	The following factors and methodology will be used for evaluation: The Certificate from a Chartered Electrical Engineer should be produced after the installation
<b>ITB 35.5</b>	Bidders shall be allowed to quote for one or more lots. [refer to Section III Evaluation and Qualification Criteria]Purchaser will evaluate the bid item by item basis.

## Section III. Evaluation and Qualification Criteria

### 1. Evaluation Criteria (ITB 35.3 (d))

The Purchaser's evaluation of a bid may take into account, in addition to the Bid Price quoted in accordance with ITB Clause 14, one or more of the following factors as specified in ITB Sub-Clause 35.3(d) and in BDS referring to ITB 35.3(d), using the following criteria and methodologies.

(a) Delivery schedule

Option 2

The goods covered under this invitation are required to be delivered within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as nonresponsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation purposes only, to the bid price of bids offering deliveries later than the earliest delivery period specified in the Section V, Schedule of Requirements

(b) Deviation in payment schedule. **Not applicable**

(c) Cost of major replacement components, mandatory spare parts, and service:

The required spare parts for the goods covered under this invitation shall be available for at least five years of period and after sales service (Free service & Pay service).

(d) Specific additional criteria: **None**

### 2. Evaluation Criteria (ITB 35.4):

a. Bid may be submitted by any reputed supplier of **Desktop Computers, Centralized UPS and Centralized Server**, registered business in Sri Lanka or any accredited local agent who takes fullest responsibility for the whole bid. The local agent shall submit evidence of status, obligations, power of attorney and any other documentary evidence that he is duly authorized and eligible to bid on behalf of the manufacturer.

b. The bidders should also have previous experience of at least three years in relevant industry in the supply and also technical and financial capability necessary to perform the contract.

c. Draft service agreement for three year period (after the warranty period) should be submitted.

d. Bids will be rejected as non-responsive if documentary evidence in proof of above has not been provided.

e. If an Agent submits bids on behalf of more than one supplier, unless each such bid is accompanied by a separate Bid Form for each bid, and a bid security when required

for each bid, and authorization from the respective Manufacturer, and valid vendor certificate, all such bids will be rejected as non- responsive.

- f. Bidders should possess the Certificate of Business Registration issued by a Governmental Authority/ Registrar of Companies/ Provincial Registrar of Business in the relevant category.
- g. Bidders shall register the Contract under Public Contract Act and submit the certificate of registration (ITB 11.1(e)).
- h. Bidders offering goods under their own brand names should provide along with their bids a current certification/s of quality; Bid not complying with this requirement may be treated as non - responsive.
- i. Having a service center in Badulla or Uva Province will be considered as an added qualification.

### **3. Multiple Contracts (ITB 35.5)**

The Purchaser shall award multiple contracts to the Bidder that offers the lowest evaluated combination of bids (one contract per bid) and meets the post-qualification criteria (this Section III, Sub-Section ITB 37.2 Post-Qualification Requirements)

The Purchaser shall:

- (a) Evaluate only lots or contracts that include items per lot and quantity per item
- (b) Take into account: The lowest-evaluated bid for each lot

### **4. Domestic Preference (ITB 34.1)** – Applicable to Ministry of Finance, Public Finance Circular No. 03/2020

### **5. Post qualification Requirements (ITB 37.2)**

After determining the lowest-evaluated bid in accordance with ITB Sub-Clause 36.1, the Purchaser shall carry out the post qualification of the Bidder in accordance with ITB Clause 37, using only the requirements specified. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

- (a) Financial Capability: The Bidder shall furnish documentary evidence that it meets the following financial requirement(s): [list the requirement(s)]
- (b) Experience and Technical Capacity: The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s): [list the requirement(s)]
- (c) The Bidder shall furnish documentary evidence to demonstrate that the Goods it offers meet the following usage requirement: [list the requirement(s)]

## **Section IV. Bidding Forms**

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## **Bid Submission Form**

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid Submission]

No.: [insert number of bidding process]

To: Chairman,  
Department Procurement Committee  
Uva Wellassa University  
Passara Road

We, the undersigned, declare that:

- a. We have examined and have no reservations to the Bidding Documents, including Addenda No.: [insert the number and issuing date of each Addenda];
- b. We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services [\* insert a brief description of the Goods and Related Services];
- c. The total price of our Bid without VAT, including any discounts offered is: [insert the total bid price in words and figures];
- d. The total price of our Bid including VAT, and any discounts offered is: [insert the total bid price in words and figures];
- e. Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 23.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- f. If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause 43 and CC Clause 17 for the due performance of the Contract;
- g. We have no conflict of interest in accordance with ITB Sub-Clause 4.3;
- h. Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by the National Procurement Agency;
- i. We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- j. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed: [insert signature of person whose name and capacity are shown]

In the capacity of [insert legal capacity of person signing the Bid Submission Form]

Name: [insert complete name of person signing the Bid Submission Form]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]

**PRICE SCHEDULE**

- Note: 1. Unless otherwise allowed under ITB Clause 15, the bidders are required to quote the prices under ‘A’ columns;  
 2. Bidders may quote prices under ‘B’ columns only if the ITB Clause 15 provides provisions to bid in foreign currencies for the line item  
 3. Purchaser is advised to fill columns 1,2 and 3 before issuing the bidding document and delete this note 3;

1	2	3	4	5	6	7	8	9	10
<b>No</b>	<b>Description of Goods or related services</b>	<b>Qty</b>	<b>Unit price (inclusive of duties, sales and other taxes) Excluding VAT</b>	<b>No. Price per line item (Col.3x4)</b>	<b>transportation, insurance and other related services to deliver the goods to their final destination</b>	<b>Total Price excluding VAT (Col 5+6)</b>	<b>Discounted Total price (if any ) excluding</b>	<b>VAT</b>	<b>VAT Total Price Including VAT (Col. 7 or 8+9)</b>
1	Desktop Computer	100							
2	Centralized UPS	1							
3	Centralized Server Machine	1							
Total									

## Bid Security (Guarantee)

(this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets)  
.....insert issuing agency's name, and address of issuing branch or office.....

**Beneficiary:** Vice Chancellor, Uva Wellasa University, Passara road, Badulla

**Date:** ----- *[insert (by issuing agency) date]*

**BID GUARANTEE No.:** ----- *[insert (by issuing agency) number]*

We have been informed that -----  
*[name of the Bidder]* (herein after called "the Bidder") has submitted to you its bid dated -----  
*[date]* (herein after called "the Bid") for the execution of -----  
----- *[insert name of Contract]* under Contract No. -----

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ----- *[insert name of issuing agency]*  
here by irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----  
----- *[insert amount in figures]* - -----  
----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the bidder is in breach of its obligation(s) under the bid conditions, because the bidder:

- (a) Has withdrawn its bid during the period of bid validity specified; or
- (b) Does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) Having been notified of the acceptance of its bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

-----  
*[Signature of authorized representative(s)]*

## Bid-Securing Declaration

*[The Bidder shall fill in this form in accordance with the instructions indicated in brackets]*

Date: ----- *[insert date by bidder]*

Name of contract: SUPPLY, DELIVERY AND INSTALLATION OF DESKTOP COMPUTERS, CENTRALIZED UPS AND CENTRALIZED SERVER FOR FACULTY OF MEDICINE AND DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY - FACULTY OF TECHNOLOGICAL STUDIES OF UVA WELLASSA UNIVERSITY

Contract Identification No: - UWU/G/NCB/C/24/01

To: Chairman, Procurement Committee, Uva Wellassa University

We, the undersigned, declare that:

1. We understand that, according to instructions to bidders (hereinafter “the ITB”), bids must be supported by a bid-securing declaration;
2. We accept that we shall be suspended from being eligible for contract award in any contract where bids have being invited by any of the Procuring Entity as defined in the Procurement Guidelines published by National Procurement Agency of Sri Lanka, for the period of time of *three years* starting on *the latest date set for closing of bids of this bid*, if we:
  - (a) withdraw our Bid during the period of bid validity period specified; or
  - (b) do not accept the correction of errors in accordance with the Instructions to Bidders of the Bidding Documents; or
  - (c) having been notified of the acceptance of our Bid by you, during the period of bid validity, (i) fail or refuse to execute the Contract Form, if required, or (ii) fail or refuse to furnish the performance security, in accordance with the ITB.
3. We understand this bid securing shall expire if we are not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the bidder was unsuccessful; or (ii) twenty-eight days after the expiration of our bid.
4. We understand that if we are a JV, the Bid Securing Declaration must be in the name of the JV that submits the bid. If the JV has not been legally constituted at the time of bidding, the Bid Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed *[insert signature(s) of authorized representative]* In the Capacity of *[insert title]*

Name *[insert printed or typed name]*

Duly authorized to sign the bid for and on behalf of *[insert authorizing entity]*

Dated on *[insert day]* day of *[insert month]*, *[insert year]*

## MANUFACTURER'S AUTHORIZATION

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: [insert date (as day, month and year) of Bid Submission]

No.: [insert number of bidding process]

To: [insert complete name of Purchaser]

### WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ [insert date of signing]

## **Section V. Schedule of Requirements**

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## 1. List of Goods and Delivery Schedule

Line Item No	Description of Goods	Quantity	Final (Project Site) Destination as specified in BDS	Delivery Date <sup>1</sup>		
				Earliest Delivery Date	Latest Delivery Date	Bidder's offered Delivery date [ <i>to be provided by the bidder</i> ]
1	Desktop Computer	100				
2	Centralized UPS	1				
3	Centralized Server Machine	1				

## 2. List of Related Services and Completion Schedule

*[This table shall be filled in by the Purchaser. The Required Completion Dates should be realistic and consistent with the required Goods Delivery Dates]*

Service	Description of Service	Quantity <sup>1</sup>	Unit	Place where Services shall be performed	Final Completion Date(s) of Services
<i>[insert Service No]</i>	<i>[insert description of Related Services]</i>	<i>[insert quantity of items to be supplied]</i>	<i>[insert unit for the items]</i>	<i>[insert name of the Place]</i>	<i>[insert required Completion Date(s)]</i>

1. If applicable



**TECHNICAL SPECIFICATIONS**

**Specifications for Desktop Computers**

No	Specification	Bidder Response (Yes /No)	If 'No' Comment/s On the offer
1	Make Should be a world reorganized Brand		
2	Model		
3	Country of Origin		
4	Country of Manufacture		
5	Processor	Core i7 (14 <sup>th</sup> Gen – 3Hz) or Higher (Core i9 is preferred)	
6	Operating System	Factory loaded Windows OEM with Recovery partition. Genuine Windows 11 Pro 64-bit English	
7	Form Factor	Business Desktop	
8	Cache Memory	33MB L3 Cache or Higher	
9	Physical Memory (RAM)	32GB (or higher) dual channel DDR4 3200MHz or more	
10	Hard Drive	1TB NVMV or above	
11	Video Graphic Accelerator	8GB or higher (NVIDIA, RTX, GTX)	
12	Display	At least 24 inches fully HD monitor with HDMI cable	
13	Audio	Integrated audio with internal speaker	
14	Keyboard	USB standard keyboard	
15	Mouse	USB standard mouse	
16	Optical drive	Internal DVD RW drive	
17	Ethernet	10/100/1000 Mbps standard RJ45, two	
18	Wireless Connectivity	Required both Bluetooth and WIFI	
19	Ports and Slots	USB slots, headphone out, microphone in support USB 3.0	17
20	Hardware should have capability for running here mentioned software packages	Genuine Microsoft Office 2020 Professional	
		Vendor certified Virus guard software with 3 subscription	
		Genuine Adobe software suite including all for multimedia applications	
		Genuine Autodesk Maya 2023 or above	
		Genuine ZBrush 2021 or above	
21	Warranty	3Years onsite comprehensive warranty or more	
22	Color	Black	
23	Entergy Star Certificate	Required	

24	Manufacturer Authorization Certificate	Must be from the original manufacturer of the Desktop. Reseller authorization from any other party or agent is not acceptable.		
25	Parts Availability	At least 08 years or more		

### Specifications for a Centralized UPS

	Minimum Technical Specifications	Bidder Response (Yes/No)	If 'No' Comment/s On the offer
1	<b>Make Should be a world reorganized Brand</b>		
2	<b>Model</b>		
3	<b>Country of Origin</b>		
4	<b>Country of Manufacture</b>		
5	<b>Should be Energy star qualified model</b>		
6	<b>Manufacture Authorization &amp; ISO Certification must be attached</b>		
	<b>Warranty, Support and Spare Availability</b>		
	Manufacture's comprehensive warranty for 3 years NBD (Next Business Day) Onsite and on loan service for all components of the system (Proof document should attached for Manufacture onsite warranty)		
7	All defective parts should be replaced free of charge with brand-new parts during the warranty period from the manufacturer's authorized technical team (Technical staff details should be attached)		
	Original Equipment Manufacturers should maintain all required spare parts in an independent part Depot		
	Should have access to 24 x 7 basis manufacture's Customer service		
	The bidder should have at least 3years' experience in selling similar brands the quoted brand in Sri Lanka		
	<b>System Configuration</b>		
8	The Central UPS should have the capacity to provide backup power for a minimum of 30 minutes to a computer laboratory consisting of 150 PCs. The calculation proof should be attached.	18	
9	Automatic Voltage Regulation (AVR), surge protection, and noise filtering.		
10	The UPS should be compatible with common operating systems and network management protocols for seamless integration into the existing IT infrastructure.		
	The UPS supplier should offer professional installation services and comprehensive maintenance contracts to ensure optimal performance and longevity of the system. The Engineer should have to be certified by the manufacture.		
11	UPS System with capabilities smart rack with cooling system Dimension = 42U or Higher		

## Technical Specifications for Centralized Server

Minimum Technical Specifications		Bidder Response (Yes/ No)	If "No" comment/s on the offer
1	Make Should be a world reorganized Brand		
2	Model		
3	Country of Origin		
4	Country of Manufacture		
5	Should be Energy star qualified model		
6	Manufacture Authorization & ISO Certification must attached		
	<b>Warranty, Support and Spare Parts Availability</b>		
7	Manufacturer's comprehensive warranty for 7 years NBD (Next Business Day) OnsiteService for all components of the system (Proof document should attach for Manufacture onsite warranty)		
	All defective parts should be replaced free of charge with the brand-new parts during the warranty period from manufacturer's authorized technical team(Technicalstaff details should be attached)		
	Original Equipment Manufacturer should maintain all required spare parts in an Independent Part Depot		
	Onsite service should be available for hardware issues, within two business days response for repairs or replacements. The service must include parts replacement and labor, performed by certified technicians.		
	Remote support should include 24x7 access to technical experts via phone, email, or chat		
	Remote diagnosis and troubleshooting must be provided, with the ability to remotely manage and resolve software or configuration issues		
	The bidder should have 3 years' experience in selling the quoted brand in Sri Lanka.		
	Hardware and components should not reach end of life within 5 years of purchase.		
	Hardware and components must be supported for at least 7 years from the purchasestate		
8	Form-Factor should be 2U Rack Server with Rack Railing kits		
	<b>System Configuration</b>		
9	CPU type	Intel® Xeon® Silver 4514Y or above	
10	CPU Cores Per Processor	At least 16 Cores /32 Threads	
11	CPU L3 Cache Memory	At least 30MB Cache	
12	Required CPU Count	Required at least 1 & should be scalable to 2	
13	Main Memory	Should be minimum of 2 x 64GB, 128GB DDR4RDIMM, or above	19
		32 DIMM slots, scalable up to 2TB DDR4 5600MT/s	
		Should have SAS 12Gbps 512n 2.5in Hot-plug Hard Drive,	
14	Storage capacity	Should be available 5 x 2TB, 10K RPM SAS 12Gbps 512n 2.5in Hot-plug Hard Drive	
		Should have the expansion ability to accommodateat least 8 hot plug hard drives	
		Should consist of a SAS 12G type or higher Modular Controller with 72bit DDR3 Interface drives 8GB non-volatile cache memory	
		Eight-port internal SATA+SAS solution supporting3Gbps, 6Gbps and 12Gbps SAS/SATA hard disk drives (HDDs) and solid-state drives (SSDs)	

15	Storage Controller & Features	Unsurpassed performance and enterprise class reliability		
		Up to 12Gbps per port data transfer rate		
		Should support the automatic rebuilding of the spare drive		
		Should facilitate pre-alerts for impending hard drive failures		
		Auto resume after power loss during array rebuild or reconstruction/RLM		
		Global and dedicated hot spare with revertible hot-spare support: automatic rebuild, enclosure affinity, emergency SATA		
16	RAID Level supported	RAID 0, 1, 5 and 10		
17	Network Interfaces	Quad -Port 1GbE On-Board Network ports		
18	Remote Management	Should consist of a dedicated network interface for remote management		
		Detect an invalid, untrusted BIOS image when a boot is attempted and recover to an authenticated, trusted BIOS image		
		Should be capable of performance monitoring & hardware management, BIOS & OS access through a Virtual Console (Up to 6 users), providing both inbound and out of band remote management of the Server		
		Redfish SSE Support		
		Automatic Secure recovery of OS, as well as BIOS and BMC		
		Server configuration profiles for complete Automated deployment.		
		Agentless monitoring and configuration		
		Allow for automatic installation and configuration and renewal of SSL Certification		
		Dynamic enabled USB ports		
		Server System Lockdown Mode		
19	USB Ports	At least 3x USB 2.0/3.0 type ports should be available		
20	PCI Slots	One or more		
21	Internal Optical Drives	1x DVD +/-RW, SATA		
22	Hardware Redundancy	Should consist of a redundant power supply system with each supply rated for 1400W and operating on 220-240V/50Hz	20	
		Should consist of 4 or more fan subsystems		
<b>Operating System Compatibility</b>				
23	Should support common Server grade operating systems and all related drivers should be available. A complete operating system supportability matrix should be provided with the bid submission			
<b>Virtualization Support</b>				
24	Should be compatible with all major commercial grade virtualization platforms. A complete virtualization system compatibility matrix should be provided with the bid submission			
<b>Bill of Material</b>				
25	Complete Bill of Material with all relevant part numbers should be provided together with the bid submission			

	<b>System Management</b>		
<b>26</b>	Should be able to download and update the firmware without active warranty or post warranty service contract.		
<b>27</b>	Warranty status for all managed servers should be reported in all consoles		
<b>28</b>	Should be able to auto update enables direct firmware update from repositories		
<b>29</b>	To maintain an up to date firmware repository and update managed servers, repository manager should provide proactive notification,		

## Section VI. Conditions of Contract

This Bidding Document is based on the standard bidding document for National Competitive Bidding (NPA/Goods/SBD 01). Section VI will not be provided with this bidding document. Bidders are instructed to refer the Section VI of the standard bidding document (NPA/Goods/SBD 01). The document is available at the website of NPA, [www.npa.gov.lk](http://www.npa.gov.lk)

## Section VII. Contract Data

The following Contract Data shall supplement and / or amend the Conditions of Contract (CC). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

<b>CC 1.1(i)</b>	The Purchaser is: Uva Wellassa University
<b>CC 1.1 (m)</b>	The Project Site(s)/Final Destination(s) is/are: Uva Wellassa University, Passara Road, Badulla
<b>CC 8.1</b>	For notices, the Purchaser's address shall be:  Deputy Bursar Uva Wellassa University, Passara Road, Badulla. 055-2226475/ 055-2226633
<b>CC 11</b>	Goods shall be supplies in compliance with the quality and the specification given.
<b>CC 15.1</b>	CC 15.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:  For Goods offered within Sri Lanka Payment shall be made in Sri Lankan Rupees within thirty (30) days of presentation of claim supported by a certificate from the Purchaser declaring that the Goods have been delivered and that all other contracted Services have been performed. a) No Advance payment applicable for this contract b) Up to a maximum of ninety (90) percentage of the Contract Price, shall be paid on receipt of the Goods and confirm by the evaluation committee. c) Ten (10) percentage of the Contract price will be hold as Retention for a period of 12 months from the date of commissioning of equipment d) The Retention shall be paid on completion of Twelve (12) months. During that period supplier shall correct all defects and confirmed by the purchase or his agent.
<b>CC 17.1</b>	A Performance Security – 10% Performance security may be in any of the following way (a) A Bank guarantee issued by a reputed bank operated in Sri Lanka. (b) Cash deposit at the Shroff Counter of the University
<b>CC 26.1</b>	The liquidated damage (Late Delivery) shall be: If the supplier fails to deliver any or all of the goods by the date(s) specified above the purchaser may deduct from the payment a sum equivalent to 0.05% of the delivered price of the delayed good, for each day of delay.
<b>CC 26.1</b>	The maximum amount of liquidated damages shall be: 10 % from the contract sum.
<b>CC 27.3</b>	The warranty shall remain valid for a period of time specified with the specifications.
<b>CC 27.6</b>	The supplier shall remedy the defects within 3 Months from the date of information by the purchaser.

## **Section VIII. Contract Forms**

### **Table of Forms**

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3. Bank Guarantee for Advance Payment .....	24

## Contract Agreement

THIS CONTRACT AGREEMENT is made

the [ insert: number ] day of [ insert: month ], [ insert: year ].

BETWEEN

(1) [Insert complete name of Purchaser], a [insert description of type of legal entity, for example, an agency of the Ministry of..... or corporation and having its principal place of business at [insert address of Purchaser] (hereinafter called “the Purchaser”), and

(2) [Insert name of Supplier], a corporation incorporated under the laws of [insert: country of Supplier] and having its principal place of business at [insert: address of Supplier] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., [insert brief description of Goods and Services] and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of [insert Contract Price in words and figures, expressed in the Contract currency (ies)] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:

- (a) This Contract Agreement
- (b) Contract Data
- (c) Conditions of Contract
- (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
- (e) The Supplier’s Bid and original Price Schedules
- (f) The Purchaser’s Notification of Award
- (g) [Add here any other document(s)]

3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: [insert signature]

in the capacity of [ insert title or other appropriate designation ]

in the presence of [insert identification of official witness]

For and on behalf of the Supplier

Signed: [insert signature of authorized representative(s) of the Supplier]

in the capacity of [insert title or other appropriate designation]

in the presence of [ insert identification of official witness]



## Performance Security

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated] ----- [Issuing Agency's Name, and Address of Issuing Branch or Office] .....

Beneficiary: Vice Chancellor, Uva Wellassa University, Passara Road, Badulla

Date: .....-.....--

Performance Bid Guarantee No.: .....

We have been informed that ----- [Name of Supplier] (hereinafter called "the Supplier") has entered into Contract No. ----- [Reference number of the contract] dated ----- with you, for the ----- Supply of ----- [name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required. At the request of the Supplier, we ----- [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of -----

-----  
[Amount in figures] (-----) [amount in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein. This guarantee shall expire, no later than the .... day of ....., 20.. [Insert date, 28 days beyond the scheduled completion date including the warranty period] and any demand for payment under it must be received by us at this office on or before that date.

[Signature(s)]

## **Guarantee for Advance Payment**

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]

Date: [insert date (as day, month, and year) of Bid Submission]

ICB No. and title: [insert number and title of bidding process]

[issuing agency's letterhead]

Beneficiary: Vice Chancellor, Uva Wellassa University, Passara Road, Badulla

ADVANCE PAYMENT GUARANTEE No.: [insert Advance Payment Guarantee no.]

We, [insert legal name and address of issuing agency], have been informed that [insert complete name and address of Supplier] (hereinafter called "the Supplier") has entered into Contract No. [insert number] dated [insert date of Agreement] with you, for the supply of [insert types of Goods to be delivered] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance is to be made against an advance payment guarantee.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [insert amount(s) in figures and words] upon receipt by us of your first demand in writing declaring that the Supplier is in breach of its obligation under the Contract because the Supplier used the advance payment for purposes other than toward delivery of the Goods.

It is a condition for any claim and payment under this Guarantee to be made that the advance payment referred to above must have been received by the Supplier on its account [insert number and domicile of the account]

This Guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until [insert date].

**[signature(s) of authorized representative(s) of the issuing agency]**

**“Check List”**

No	Required Specification	Bidder’s Offer			
		Conformity		Page No	Remark
		Yes	No		
1	Company Profile				
2	Business Registration				
3	VAT Registration				
4	List of Clients				
5	Past three year experience in the industry				
6	Manufacturer Authorization				
7	Public Contract Act				
8	Bid Security				
9	Forms of Bids				
10	Price Schedule				
11	Bid Document Fee (Non – Refundable)				
12	Financial Statement				
<b>Status</b>					

“Bidders must be filled above check List”

Duly authorized for signed on behalf of .....  
 (Name of the Bidder)

Name : .....

Signature : .....

Designation : .....