

Common instructions for new applicants:

1. All new applications need to be sent to the Convener/Housing Committee through Head of the Department, Dean, HR.
2. The date the application is received by the Convener/Housing Committee will be considered as the official date of that application.
3. You are kindly requested to follow up on your application and send it to the Convener/Housing Committee at your earliest convenience.
4. For applications concerning the Studio Apartment, it is mandatory for the applicant to fill out the first three criteria of the Self-Evaluation Form.
 - Criteria 01: You have to claim considering the number of dates from the date of duty assumption to the date of applying
 - Criteria 03: You have to claim considering the number of dates from the date of duty assumption to the date of applying after deducting the leave period
5. Kindly note that, in accordance with UGC Finance Circular 04/2022 on controlling public expenditure, the Housing Committee discussed and decided in its 37th meeting to follow the instructions of the Finance Committee and Council regarding staff accommodation arrangements. Consequently, the Committee has decided to temporarily suspend the reimbursement facility for accommodation payments, including both family and single accommodation, for new applications effective from May 1, 2022. However, the Committee will continue to accept and record applications at the Housing Committee for future reference.
6. Updated applications are available at the <https://www.uwu.ac.lk/downloads/> .