

2019.03.....0 |

Uva Wellassa University of Sri Lanka

Registered Post

- Secretary : University Grants Commission
- Registrar : University of Colombo
University of Peradeniya
University of Sri Jayewardhanapura
University of Kelaniya
University of Moratuwa
University of Jaffna
The Open University of Sri Lanka
Unieversity of Ruhuna
Eastern University, Sri Lanka
Sabaragamuwa University of Sri Lanka
Rajarata University of Sri Lanka
South Eastern University of Sri Lanka
Wayamba University of Sri Lanka
University of the Visual and Performing Arts
- Rector : Sri Palee Campus
Vavuniya Campus
Trincomalee Campus
- Director : Postgraduate Institute of Agriculture
Postgraduate Institute of Medicine
Postgraduate Institute of Pali & Buddhist Studies
Postgraduate Institute of Archaeology
Postgraduate Institute of Management
Postgraduate Institute of Science
Postgraduate Institute of English
Institute of Indigenous Medicine
Institute of Human Resources Advancement

Uva Wellassa University

Tel & Fax + (94) 55 2226370, 055 2226470

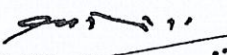
Passara Road, Badulla

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University of Colombo School of Computing
Gampaha Wickramarachchi Ayurvedic Institute
National Institute of Library & Information Science
Institute of Technology, University of Moratuwa
Institute of Bio Chemistry, Molecular Biology & Biotechnology
The National Centre for Advanced Studies in Humanities & Social Sciences
Institute of Agro- Technology and Rural Sciences, University of Colombo
Swami Vipulanandha Institute of Aesthetic Studies
Postgraduate Institute of Humanities and Humanities & Social Sciences

I enclosed herewith an advertisement calling for applications along with the copy of specimen application form for the following vacant posts of Uva Wellassa University of Sri Lanka. I shall be grateful if you could kindly bring the above advertisement to the notice of the employees concerned attached to your Higher Educational Institution.

01. Management Assistant (Shroff) Gr. III
02. Management Assistant (Book Keeping) Gr. III
03. Management Assistant (Store-Keeping) Gr. III
04. Library Information Assistant Gr. III
05. Trainee Technical Officer "Seg. B"
06. Technical Officer Gr. II "Seg. A"
07. Laboratory Attendant (Lower Grade)
08. Work Superintendent(Civil) Gr. II
09. Farm Spervisor Gr. III
10. Library Attendant Gr. II
11. Nursing Officer Gr. II
12. Health Attendant (Lower Grade)
13. Fitter Gr. II
14. Care Taker Cum Cook Gr. III
15. Carpenter Gr. II
16. Public Health Inspector Gr. III
17. Marshall Gr. II


M.F. Hibathul Careem
Registrar

M.F. HIBATHUL CAREEM
Registrar
Uva Wellassa University
Badulla.

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Tel & Fax + (94) 55 2226370, 055 2226470
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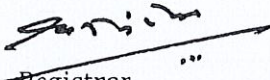
**UVA WELLASSA UNIVERSITY OF SRI LANKA
VACANT POSTS OF NON – ACADEMIC STAFF**

The applications are invited from the employees who are suitably qualified, permanent and confirmed in their post attached to University Grants Commission, Universities and other Higher Educational Institutions.

The applications which processed as per the enclosed Specimen Application form should be forwarded through Secretary/ Registrar/Director/Rector of which employee is attached to the **Senior Assistant Registrar/ Human Resources Division, Uva Wellassa University of Sri Lanka** by registered post on or before **05th April, 2019**.

The applicants should possess qualification required for vacant posts and the copies of relevant certificates should be attached along with the application to prove such qualifications.

The applications which are not included required information, unclear, incomplete and not confirmed in the relevant post and the applications receiving after the closing date of applications will be rejected and not considered under any circumstances.


Registrar
Uva Wellassa University

M.F. HIBATHUL CAREEM
Registrar
Uva Wellassa University
Badulla

UVA WILLIAMSBURG UNIVERSITY OF LIBERAL ARTS
VIRGINIA POLYTECHNIC INSTITUTE

The undersigned hereby certifies that the above-named student is a member of the Phi Kappa Phi Honor Society and is entitled to the special honors conferred upon members of this society.

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M.R. HIBATHUL CAREEM
Registrar
Uva Williamsa University
Barulla

01. MANAGEMENT ASSISTANT (SHROFF) GR. III

Qualifications:

- 1) Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in :
 - a) Sinhala Language/Tamil Language
 - b) English Language/English Literature
 - c) Mathematics

And
- 2) Should have passed in all subjects at G.C.E. (A/L) Examination including Accountancy (expect the Common General Papers) at one sitting.

Preference will be given to those who possess the following;

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.
- and**
- b) Two years of experience in the use of computer application packages.

Selection : By Written Examination and Interview.

Salary Scale : Rs:30,725 - 17 x 300 - 35,825 p.m. U-MN 1 (III A) (as at 01.01.2020)
Rs: 27,794 (as at 01.01.2019)

Note : A Security Deposit to be furnished as determined by UGC/Higher Educational Institution.

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

02. MANAGEMENT ASSISTANT (BOOK KEEPING) GR. III

Qualifications:

- 1) Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in :
 - a) Sinhala Language/Tamil Language
 - b) English Language/English Literature
 - c) Mathematics

And
- 2) Should have passed in all subjects at G.C.E. (A/L) Examination (expect the Common General Paper) at one sitting.

OR

The National Certificate for Accounting Technicians of the Sri Lanka Technical College/Collage of Technology under the Ministry of Skills Development and Vocational Training or any other equivalent qualification obtained from the recognized Institute.

OR

G.C.E. (A/L) qualification should be in the Commerce Stream.

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Preference will be given to those who possess the following;

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.
- and**
- b) Two years of experience in the use of computer application packages.

Selection : *By Written Examination and Interview.*

Salary Scale : Rs:30,725 – 17 x 300 – 35,825 p.m. U-MN 1 (III A) (as at 01.01.2020)
Rs: 27,794 (as at 01.01.2019)

Note : A Security Deposit to be furnished as determined by UGC/Higher Educational Institution.

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

03. MANAGEMENT ASSISTANT (STORE KEEPING) GR. III

Qualifications:

- 1) Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in :
 - a) Sinhala Language/Tamil Language
 - b) English Language/English Literature
 - c) Mathematics

And

- 2) Should have passed in all subjects at G.C.E. (A/L) Examination in (except the Common General Papers) at one sitting.

And

One year experience in Store-keeping and/or a pass in the subject of Commerce at the G.C.E. (O/L) Examination or in the subject of Accountancy at the G.C.E. (A/L) Examination.

Preference will be given to those who possess the following;

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.
- and**
- b) Two years of experience in the use of computer application packages.

Selection : *By Written Examination and Interview.*

Salary Scale : Rs:30,725 – 17 x 300 – 35,825 p.m. U-MN 1 (III A) (as at 01.01.2020)
Rs: 27,794 (as at 01.01.2019)

Note : A Security Deposit to be furnished as determined by UGC/Higher Educational Institution.

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

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04. LIBRARY INFORMATION ASSISTANT GR. III

Qualifications:

- 1) G.C.E. (Ordinary Level) Examination in six (06) subjects at not more than two sittings with credit passes in five (05) subjects. Two (02) of the credit passes must be in Sinhala/Tamil/English Language or Literature.

OR

- 2) G.C.E. (Ordinary Level) Examination in six (06) subjects at not more than three sittings and who have satisfactorily completed five (05) years permanent service in Library of a Higher Educational Institution. Two (02) of the passes at the G.C.E. (Ordinary Level) Examination must be in Sinhala/Tamil/English Language or Literature.

Selection : By Test and Interview.

Salary Scale : Rs:30,725 - 17 x 300 - 35,825 p.m. U-MN 1 (III A) (as at 01.01.2020)

Rs: 27,794 (as at 01.01.2019)

Age - Not more than 45 years.

Note : Preference will be given to those with qualifications and/or experience in Librarianship.

05. TRAINEE TECHNICAL OFFICER "SEGMENT. B"

Qualifications:

- 1) Passes in six subjects at the G.C.E. (Ordinary Level) Examination, including five (05) credits obtained in not more than two sittings. The credit passes should include Science and Mathematics.

OR

- 2) Passes in six subjects at the G.C.E. (Ordinary Level) Examination obtained in not more than three sittings and eight years satisfactory permanent services in the UGC/Higher Educational Institution/Institutes. The subject passed should include Science and Mathematics.

OR

- 3) Fifteen years' satisfactory permanent service as a Laboratory Attendant in a Higher Educational Institution/Institute.

Selection : By Aptitude Test and Interview.

Salary Scale : Rs:31,625 - 7x300 ; 10x355 - 37,275 p.m. U-MT 1 (III A) (as at 01.01.2020)

Rs: 28,607 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

06. TECHNICAL OFFICER GR. II "SEGMENT. A"

Qualifications:

- 1) National Diploma in Technology or equivalent qualification

OR

- 2) Higher National Diploma in Engineering

OR

- 3) Higher National Diploma in the relevant field

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OR

- 4) Diploma in the relevant field of at least two (02) years' full-time duration obtained from a recognized Institute with one (01) year experience in the relevant field.

Selection : By Practical Test and Interview.

Salary Scale : Rs:35,145 - 7 x 355 ; 9 x 495 - 42,085 p.m. U-MT 1 (II) (as at 01.01.2020)

Rs: 31,788 (as at 01.01.2019)

Age - Not more than 45 years.

Note : According to the nature of the post, the identified relevant fields are Agriculture/Animal Husbandry/ Engineering Sciences/ Technology/ Medical Laboratory Technology etc. however; the acceptability of the field shall be decided by the faculty concerned.

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

07. LABORATORY ATTENDANT (LOWER GRADE)

Qualifications:

- 1) A pass in the 8th standard.

Note : Preference will be given to those who possess a knowledge of Laboratory equipment, apparatus and chemicals of common use.

Selection : By Aptitude Test and Interview.

Salary Scale : Rs:28,025 - 16 x 270 - 32,345 p.m. U-PL 2 (III) (as at 01.01.2020)

Rs: 25,354 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

08. WORKS SUPERINTENDENT (CIVIL) GR. II

Qualifications:

- 1) National Diploma in Technology or equivalent qualifications

And

Have at least four years experience in the relevant field after obtaining such qualifications.

Note : Period of in-plant training will not be counted for the four years experience.

- 2) National Certificate in Technology or equivalent qualifications and have at least ten years experience in the relevant field after obtaining such qualifications.

Selection : By Interview.

Salary Scale : Rs:37,275 - 18 x 495 - 46,185 p.m. U-MN 2 (II) (as at 01.01.2020)

Rs: 33,714 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

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09. FARM SUPERVISOR GR. III

Qualifications:

- 1) G.C.E. (Ordinary Level) Examination in six subjects at not more than two sittings with passes in Sinhala/Tamil/English Language or Literature and Arithmetic/Commercial Arithmetic/Mathematics.

And

Practical Farm School Certificate or equivalent with ten years experience in a state organization after obtaining such certificate;

OR

- 2) School of Agriculture Diploma (Peradeniya or Kundasale) or equivalent with five years experience after such Diploma

Selection : By Interview.

Salary Scale : Rs:31,625 - 7x300 ; 10x355 - 37,275 p.m. U-MT 1 (III A) (as at 01.01.2020)

Rs: 28,607 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

10. LIBRARY ATTENDANT GR. II

Qualifications:

- 1) i) Pass in six (06) subjects at the G.C.E. (Ordinary Level) Examination with Sinhala/Tamil/English and pure Mathematics/Arithmetic/Commercial Arithmetic as subjects at not more than two sittings;

OR

- ii) Pass in the 08th standard and have not less than ten years (10) service in the UGC, Higher Educational Institution.

And

- 2) At least two years' experience in Library work.

Selection : By Aptitude Test and Interview.

Salary Scale : Rs:27,025 - 15 x 250 - 30,775 p.m. U-PL 1 (III) (as at 01.01.2020)

Rs: 24,450 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

11. NURSING OFFICER GR. II

Qualifications:

- 1) G.C.E.(Ordinary Level) Examination in six (06) subjects at not more than two sitting with credit passes in three subjects.

And

- 2) Certificate of competence as a Nurse recognized by the Sri Lanka Medical Council.

Selection : By Interview.

Salary Scale : Rs:31,625 - 7x300 ; 10x355 - 37,275 p.m. U-MT 1 (III A) (as at 01.01.2020)

Rs: 28,607 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

12. ATTENDANT - HEALTH SERVICES (LOWER GRADE)

Qualifications:

- 1) A pass in 8th standard.

Note : Preference will be given to those who possess experience as an Attendant in a Hospital or Health Centre.

Selection : By Aptitude Test and Interview.

Salary Scale : Rs:28,025 - 16 x 270 - 32,345 p.m. U-PL 2 (III) (as at 01.01.2020)

Rs: 25,354 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

13. FITTER GR. II

Qualifications:

- 1) Ability to read and write
- 2) Should be conversant in reading scales upto 1/64" and recording fractional dimensions. Reading and understanding drawings, setting of various types of fittings in steam, motor and diesel driven engines and governors etc., knowledge in reading micrometer.
- 3) Not less than two (02) years experience as a fitter in a Government Department, State Corporation or in an Engineering Establishment.

Selection : By Trade Test and Interview.

Salary Scale : Rs:32,915 - 16 x 300 - 37,715 p.m. U-PL 3 (II) (as at 01.01.2020)

Rs: 29,773 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

14. CARETAKER CUM COOK GR. III

Qualifications:

- 1) Should pass in six subjects at the G.C.E. (O/L) Examination with at least four credit passes in two sittings.

OR

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Having obtained a National certificate of Cook/Room Attendant (NVQ Level 3) issued by a Technical Vocational Training Institute accepted by the Tertiary & Vocational Education Commission.

- 2) Must have a knowledge of the care of furniture, crockery, cutlery and linen and maintaining the surrounding garden. Must be able to maintain an inventory.
- 3) Must have a knowledge of cooking and the preparation of both Western and Eastern dishes for a given number of persons.

Selection : *By test and/or interview.*

Salary Scale : Rs:28,025 - 16 x 270 - 32,345 p.m. U-PL 2 (III) (as at 01.01.2020)

Rs: 25,354 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

15. CARPENTER GR. II

Qualifications:

- 1) Ability to read and write
- 2) Should be conversant with the -
 - a) Various types of joints and preparation of such joints for work in carpentry used in building and furniture trade;
 - b) Use of various types of tools, various species of wood and reading of drawings;
 - c) Reading of scales up to 1/32" accurately.
- 3) Not less than 2 years' experience in carpentry.

Selection : *By trade test and interview.*

Salary Scale : Rs:29,915 - 16 x 270 - 34,235 p.m. U-PL 3 (III) (as at 01.01.2020)

Rs: 27,062 (as at 01.01.2019)

Note : *Preference will be given to those having passed the 7th standard*

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

16. PUBLIC HEALTH INSPECTOR GR. III

Qualifications:

- 1) Should have passed the Public Health Inspectors examination conducted by the Department of Health and have at least 3 years' experience since qualifying.

Selection : *By interview.*

Salary Scale : Rs:31,625 - 7x300 ; 10x355 - 37,275 p.m. U-MT 1 (III A) (as at 01.01.2020)

Rs: 28,607 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

17. MARSHAL GR. II

Qualifications:

1) A graduate of a recognized University/ Higher Educational Institution.

Age - Between 30 - 45 years.

Physique -

Male - Height : 5'5"

Chest : 32" deflated

Female - Height : 5'4"

Note : Preference will be given to those who possess experience in Police/ Armed Forces and active participation in sports activities, social welfare activities within the University and at National Level.

OR

2) A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.

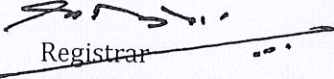
Selection : By structured interview.

Salary Scale : Rs:42,885 - 18 x 660 - 54,765 p.m. U-MN 3 (II) (as at 01.01.2020)

Rs:38,717 (as at 01.01.2019)

(As per the Commission Circular No. 17/2016 (V) above salary scale will be fully operative in 2020.01.01)

M.F. HIBATHUL CAREEM
Registrar
Uva Wellassa University
Badulla


Registrar

Uva Wellassa University of Sri Lanka

Passara Road

Badulla

D/L.. 03.2019